



Reaching Forward South

Conference for Library Support Staff – Oct. 7 and 8, 2010

Library Support Staff of the Year Award Nomination Form

This award promotes the role of library support staff in the library and information fields. It recognizes the importance of support staff and their image in the library profession.

Nominees must be currently working in the library profession in a support staff position in an Illinois library. Award winner must be present for the conference on October 8, 2010.

Please complete the form below, including specific examples when possible.

Name of Nominee: _____

Employed By: _____

Current Position: _____

Length of Employment: _____

Nominated By: _____

Position/Title: _____

1. How does the nominee demonstrate performance that substantially exceeds expectations, that set superior standards of excellence and efficiency, or that capitalizes on his or her experience within the library?

2. Describe the nominee's personal interactions with co-workers. How does this reflect the nominee's willingness and ability to work positively and effectively with others?

3. Describe how the nominee uses initiative and creativity to improve productivity and quality of work in the library.

4. List any distinguished service, awards, and/or contributions the nominee made or received within the library.

5. You may also attach a supporting document, testimonial, letter, or other relevant information to supplement your nomination. Please limit to one page.

Return the nomination form to:

Kate Schwab – Circulation Clerk

Alpha Park Library

3527 S Airport Road

Bartonville, IL 61607

Or you can email nomination information or questions to

awards@reachingforwardsouth.org

Nomination must be postmarked or emailed by
Friday, September 10, 2010