

## RFS Planning Committee Meeting Minutes/Notes 1.31.19

Meeting Start 2:35 pm via Zoom Link provided by IHLS

**Present** - Ryan, Julia, Larissa, Michael, Maria

**Absent** - Beth, Susan

**Board Changes:** Ann is leaving the board due to scheduling and work conflicts. Her duties will be taken over by Ryan and Michael for RFS 2019.

### Agenda Items:

- Accommodations - set and done.
  - SIU Carbondale Student Union Friday, May 17.
  - Prepaid for 100 parking tags - this will need to be handed out in the parking lot like was done at EIU in the past.
  - Full room reservation paid for. Additional charges may be added as we add additional linens, equipment, etc.
- Committee Assignments and Reports
  - Food - Julia and Larissa
  - Prizes - Julia and Betsy
    - 4 fancy BTTF tote bags already ordered and arrived
  - Sponsors - WE NEED THEM - EVERYONE
    - Maria has scored bags and other goodies from her sponsor already
    - STImaging is going to sponsor again, I just need to send him paperwork.
- Bags Needs and Counts
  - Notebooks/Pads
    - Need 150
    - 15 sparkly ones left over from last year
  - Pens
  - Booklet
  - Books
    - Current Count 95
  - Bags
    - 150 from Sponsor
    - 58 left over from last year due to Amazon error
  - Decided not to due wooden bookmarks this year due to cost.
- Social Media
  - 3 Photo Challenges for free tickets - Posted on Facebook and maybe Twitter
    - Make photo challenges stat based like Top 2 book requested in 2018 etc
- Ticket Sales
  - Up and Running. Linked on website and EventBrite. Facebook Link coming at Facebook update.
  - 1 ticket sold so far

- Money
  - We have some. Michael will be keeping books and updating the committee
  - Rooms paid for
  - Committee Tee shirts - and some bags for door prizes ordered and arrived.
  - Ticket prices to remain the same, and RFS will absorb the EB fee
- ILA
  - ILA would like RFS committee to consider merging under the ILA organization. similar to Director's University. Questions have been put forward, but all other talk has been put on hold until after RFS 2019.
- Programs
  - Ideas Need Presenters
    - Strategic Planning Why and How to hire someone
      - Maybe call Amanda Standafer as she now runs a consulting firm that has this service
    - Strategic Planning DIY for small libraries with no budget
    - How to update and keep track of goals in a current strategic plan
    - Seed libraries and community gardens
    - Getting and Keeping Good Board Members and training board members
      - Possibly presented by directors of RFS
      - Suggested to contact Amy Byers to join the session as she has been presenting about Board Relations at other conferences/meetings
      - ISL has asked RFS to include this topic in the conference
    - IACARL - would like to present, but have not determined a topic. Presentation time has been granted. It was suggest how academic libraries can work with their local libraries to better serve the community to which they belong
    - Problematic Teen books, Social Media and the rise of sensitivity readers
      - Ryan is working on this one. Waiting for some feedback from a colleague, and interested in knowing any teen librarians who would like to be part
    - Problematic behavior in the book/library world such has the Tomi Adeyemi/Nora Roberts conflict, the children's book group/Jay Asher et al, the ALA controversy at midwinter, etc. No set presenters, just something to look into.
    - "Controlled Digital Lending" - what is it and why are organizations against it. (Maybe talk to someone at eReadIllinois into presenting?)
    - 8 more spots to fill. - A "would you like to present" form exits in the Google Docs folder, and will be released to the RFS public seeking suggestions and volunteers.
  - Set
    - Census 2020 presented by ISL (Joe Natalie)
- Other

- Decorations and graphics - Header graphic is done and will be saved in Google Docs folder.
- Ryan, Larissa, and Michael still need to get together and update policies

Meeting Adjourned at 3:34 pm

Minutes respectfully presented by Ryan